



**American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.**

**February 16<sup>th</sup> , 2017 BOG MEETING MINUTES**

**Location:** Chili's  
Cromwell, CT

**Meeting Time:** 4:45 PM

**CALL TO ORDER:** 4:55 PM

**ROLL CALL**

<u>PRESIDING OFFICER</u>	Present	<u>COMMITTEE CHAIRS (Committee Members)</u>
President, and BOG: <b>Brandon Bradley</b>	X	<b>Technology Transfer: Derek Bride</b>
President Elect and BOG: <b>Derek Bride</b>	X	<b>Membership Promotion: Jason Urso</b>
Treasurer and BOG: <b>Hank Cullinane</b>		<b>Newsletter: Nichole Petersen</b>
Secretary and BOG: <b>Jason Urso</b>	X	<b>Historian: Richard Melo</b>
BOG (Past President): <b>Charles Aungst</b>	X	<b>Student Activities: Ashley Keller</b>
Board of Governor: <b>Dan Cowan</b>		<b>Student Advisor UHa Prof C. C. Yavuzturk (Cy)</b>
Board of Governor: <b>Mike Davis</b>	X	<b>Student Advisor UNH</b>
Board of Governor: <b>Nichole Petersen</b>	X	<b>YEA Chair: Blair Richardson</b>
Board of Governor: <b>Eric Fontaine</b>		<b>Reception: Nichole Petersen</b>
Board of Governor: <b>Blair Richardson</b>		<b>Refrigeration: Daniel Cowan</b>
Board of Governor: <b>Stillman Jordon</b>		<b>Research Promotion: Charles Aungst</b>
Board of Governor: <b>Richard Melo</b>		<b>Golf Outing: Brandon Bradley</b>
Board of Governor: <b>Ashley Keller</b>	X	<b>Website: Mike Davis (Hank Cullinane, Nichole Petersen)</b>
		<b>Nominating: Bill Dunn</b>
		<b>Finance Committee: Hank Cullinane</b>
Quorum: 7 BOG members		<b>Sponsorship Committee: Mike Davis, Nichole Petersen</b>
		<b>Auditing Committee:</b>
		<b>Technical Committee:</b>
		<b>Honors and Awards: Stillman Jordan</b>
		<b>Publicity Committee:</b>
		<b>Program &amp; ASPE Liaison: Anthony Carosielli</b>
		<b>Program Committee:</b>
		<b>Program Committee, Code &amp; Utilities: David Bebrin</b>
		<b>Grass Roots Gov't Committee: Hank Cullinane (Ron Beliveau, Fred Wajcs, Ashley Keller)</b>
		<b>Sustainability Committee: Eric Fontaine</b>
		Guests: Jason Bessette
		<b>Open Chair Positions:</b>
		<b>Auditing Committee Chair – Ron Beliveau?</b>
		<b>Membership Promotion Co-Chair</b>
		<b>Technical Committee Chair</b>
		<b>Publicity Committee Chair</b>

**PRESIDENT'S REPORT – Brandon Bradley**

- No update

**SECRETARY'S REPORT, Jason Urso**

- January BOG meeting minutes approved

**TREASURER'S REPORT, Hank Cullinane**

- Absent

**COMMITTEE REPORTS:**

**Chapter Technology Transfer Committee (CTTC) – Derek Bride  
Program Committee – Derek Bride**

- Discussion on commercialism at dinner meetings.

**Reception – Nichole Petersen**

- Attendance Count – 53 total.
  - 45 Members
  - 5 Guests
  - 3 Students
  - May Dinner Meeting Menu Discussion, plated vs. buffet.
    - Decided that too many last minute registrations would prevent us from giving an accurate head count to meet Marriot's deadline.
    - Sticking with buffet style.

**Newsletter – Nichole Petersen**

- March submissions due Friday, 2/24/17
- Please send ASHRAE/AHR pictures to me for inclusion in March newsletter
- Student/YEA experience write up?

**Sponsorship Committee – Mike Davis, Nichole Petersen**

- Sales update
  - Directory deadline April 1.
- Golf sponsorships available
  - 18 tee sponsorships, raised price by \$15.
  - Raised closest to pin/long drive by \$50.
  - There will be one \$750 golf cart sponsorship.
  - Discussion of having a breakfast – will look into costs.

**Chapter Webmaster - Mike Davis**

- Domain renewal expired.
  - Will pass this responsibility to StarChapter. Fee will be lumped into bill.

#### **Membership Promotion Committee - Jason Urso**

- Membership Numbers
  - Area Assigned Members (7/1/16) – 541 Members
  - Last month - 523 members, 35 Students
  - Current – 532 members, 35 Students
  - Delinquent – 33 members
- PAOE: 670
  - Waiting for input on YEA points.
- Jason Bessette – interested in a position

#### **YEA (Young Engineers in ASHRAE) - Blair Richardson**

- Blair absent – tabled the discussion below to next month.
- YEA Sponsorship – David Bardales attended all required events. David's lessons learned was to look at the schedule of events before going next time. All the events were a little overwhelming for him.
- Expense reports
  - David - \$900 per the attached email.
  - Blair - \$555 for the cost of the conference and a technical tour.
- Status of write up from Dave Bardales?

#### **Student Activities Committee - Ashley Keller**

- One student received a national scholarship.

#### **Historian – Rich Melo**

- Absent

#### **Sustainability Committee - Eric Fontaine**

- Absent

#### **Research Promotion – Charles Aungst**

- Over 20% ahead of schedule.
- Will schedule thank you calls in April.

#### **Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane**

- Absent

#### **Honors and Award – Stillman Jordan**

- Absent

#### **Golf Outing – Brandon Bradley**

- No update



#### **Refrigeration – Dan Cowan**

- No update

#### **Old Business**

- Reimbursement for Blair to attend the Winter Conference

#### **New Business**

- Rich Melo – possible replacement as BOG member, discuss keeping his position as Historian Chair.
- Amend bylaws on proper use of funds raised from members.

#### **Podium Time/ Announcements**

- Jason - MP
  - New members, tablet raffle

**ADJOURNMENT: 5:50 PM**