



**American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.**

**March 9<sup>th</sup> , 2017 BOG MEETING MINUTES**

**Location:** Courtyard Marriott  
Cromwell, CT

**Meeting Time:** 4:45 PM

**CALL TO ORDER:** 5:02 PM

**ROLL CALL**

<u>PRESIDING OFFICER</u>	Present	<u>COMMITTEE CHAIRS (Committee Members)</u>
President, and BOG: <b>Brandon Bradley</b>	X	<b>Technology Transfer: Derek Bride</b>
President Elect and BOG: <b>Derek Bride</b>	X	<b>Membership Promotion: Jason Urso</b>
Treasurer and BOG: <b>Hank Cullinane</b>	X	<b>Newsletter: Nichole Petersen</b>
Secretary and BOG: <b>Jason Urso</b>	X	<b>Historian: Richard Melo</b>
BOG (Past President): <b>Charles Aungst</b>		<b>Student Activities: Ashley Keller</b>
Board of Governor: <b>Dan Cowan</b>		<b>Student Advisor UHa Prof C. C. Yavuzturk (Cy)</b>
Board of Governor: <b>Mike Davis</b>	X	<b>Student Advisor UNH</b>
Board of Governor: <b>Nichole Petersen</b>	X	<b>YEA Chair: Blair Richardson</b>
Board of Governor: <b>Eric Fontaine</b>	X	<b>Reception: Nichole Petersen</b>
Board of Governor: <b>Blair Richardson</b>	X	<b>Refrigeration: Daniel Cowan</b>
Board of Governor: <b>Stillman Jordon</b>	X	<b>Research Promotion: Charles Aungst</b>
Board of Governor: <b>Richard Melo</b>		<b>Golf Outing: Brandon Bradley</b>
Board of Governor: <b>Ashley Keller</b>	X	<b>Website: Mike Davis (Hank Cullinane, Nichole Petersen)</b>
		<b>Nominating: Bill Dunn</b>
		<b>Finance Committee: Hank Cullinane</b>
Quorum: 7 BOG members		<b>Sponsorship Committee: Mike Davis, Nichole Petersen</b>
		<b>Auditing Committee:</b>
		<b>Technical Committee:</b>
		<b>Honors and Awards: Stillman Jordan</b>
		<b>Publicity Committee:</b>
		<b>Program &amp; ASPE Liaison: Anthony Carosielli</b>
		<b>Program Committee:</b>
		<b>Program Committee, Code &amp; Utilities: David Bebrin</b>
		<b>Grass Roots Gov't Committee: Hank Cullinane (Ron Beliveau, Fred Wajcs, Ashley Keller)</b>
		<b>Sustainability Committee: Eric Fontaine</b>
		Guests: Jason Bessette
		<b>Open Chair Positions:</b>
		<b>Auditing Committee Chair – Ron Beliveau?</b>
		<b>Membership Promotion Co-Chair</b>
		<b>Technical Committee Chair</b>
		<b>Publicity Committee Chair</b>

**PRESIDENT'S REPORT – Brandon Bradley**

- No update

**SECRETARY'S REPORT, Jason Urso**

- February BOG meeting minutes approved.

**TREASURER'S REPORT, Hank Cullinane**

- Reports approved.

**COMMITTEE REPORTS:**

**Chapter Technology Transfer Committee (CTTC) – Derek Bride**

**Program Committee – Derek Bride**

- Automated Logic presenting tonight.
- Next month – Eversource presenting. Matt Mullen wants to do a joint meeting with AEE.
- May – Presidents night. Brandon will order boutonnières.

**Reception – Nichole Petersen**

- Attendance Count: 54 registered, 11 nonmembers, 43 members.

**Newsletter – Nichole Petersen**

- April submissions due Friday, 4/1/17
- Student/YEA experience write up?

**Sponsorship Committee – Mike Davis, Nichole Petersen**

- Sales update: Sold \$7,525 of which \$3,325 is directory revenue.
- Directory – April 1 deadline.
- Golf Outing – sending emails to members.

**Chapter Webmaster - Mike Davis**

- Domain transferred to StarChapter. Budget \$30 fee for next year.

**Membership Promotion Committee - Jason Urso**

- Membership Numbers
  - Area Assigned Members (7/1/16) – 541 Members
  - Last month - 532 members, 35 Students
  - Current – 536 members, 35 Students
  - Delinquent – 37 members
  - PAOE: 670 - Waiting for input on YEA points. Blair will input points himself.
  - Will review Yankee game and softball.

#### **YEA (Young Engineers in ASHRAE) - Blair Richardson**

- Reimbursement for ASHRAE Winter Conference
  - Blair will send Hank Dave's receipts. Hank to send Dave a check.
  - Motion to reimburse Blair \$555 out of operating expenses to attend the Winter Conference with Dave. Motion approved.
  - Left over scholarship funds will be allocated to next years scholarship.
  - Blair directed to use general YEA funds to pay for the Winter Conference DVDs, which will be available for YEA members to borrow.
- YEA/ Student chapter/ ASHRAE bowling night, end of March
- YEA Tour of CT based HVAC manufacturer (suggestions?)
- Write up from Dave on Conference experience.

#### **Student Activities Committee - Ashley Keller**

- Troy Solt Winter Conference Reimbursement – Hank to send a check for \$1,500 to Troy.
- Student Scholarship Application to be posted this month – applications due 4/21/17.
- Discussed a classified ad for employers looking for student member hires.

#### **Historian – Rich Melo**

- Not present.

#### **Sustainability Committee - Eric Fontaine**

- No update

#### **Research Promotion – Charles Aungst**

- Not present

#### **Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane**

- Working on setting up a seminar to discuss the recent code adoption changes in CT.

#### **Honors and Award – Stillman Jordan**

- Submitted chapter awards last year. They will be discussed at the CRC.

#### **Golf Outing – Brandon Bradley**

- No update

#### **Refrigeration – Dan Cowan**

- Not present.

### **Old Business**

- None

### **New Business**

- Discussed replacing Rich Melo with Jason Bessette on the BOG.



## **Podium Time/ Announcements**

- Jason - MP
  - New members, tablet raffle

**ADJOURNMENT: 6:06 PM**