



American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.

August 10, 2017 BOG MEETING AGENDA

Location: Adams Mill
Manchester, CT

Meeting Time: 5:30 PM

CALL TO ORDER: _____ **5:37 PM**

ROLL CALL

<u>PRESIDING OFFICER</u>	Present	<u>COMMITTEE CHAIRS (Committee Members)</u>
President, and BOG: Derek Bride		Technology Transfer: Hank Cullinace
President Elect and BOG: Hank Cullinane	X	Membership Promotion: Jason Urso
Treasurer and BOG: Jason Urso	X	Newsletter: Nichole Petersen
Secretary and BOG: Eric Fontaine	X	Historian: Richard Melo
BOG (Past President): Brandon Bradley		Student Activities: Ashley Keller
Board of Governor: Mike Davis	X	Student Advisor UHa Prof C. C. Yavuzturk (Cy)
Board of Governor: Nichole Petersen	X	Student Advisor UNH
Board of Governor: Blair Richardson (LATE)	X	YEA Chair: Blair Richardson
Board of Governor: Ashley Keller	X	Reception: Mike Davis
Board of Governor: Jason Bessette		Refrigeration: Daniel Cowan
Board of Governor: Tony Cammilleri	X	Research Promotion: Brandon Bradley
Board of Governor: Evan Cohen		Golf Outing: Brandon Bradley
Board of Governor: Bill Dunn	X	Website: Mike Davis (Hank Cullinane, Nichole Petersen)
		Nominating: Bill Dunn
		Finance Committee: Hank Cullinane
Quorum: 7 BOG members		Sponsorship Committee: Mike Davis, Nichole Petersen
		Auditing Committee:
		Technical Committee:
		Honors and Awards: Stillman Jordan
		Publicity Committee:
		Program & ASPE Liaison: Anthony Carosielli
		Program Committee:
		Program Committee, Code & Utilities: David Bebrin
		Grass Roots Gov't Committee: Hank Cullinane (Ron Beliveau, Fred Wajcs, Ashley Keller)
		Sustainability Committee: Eric Fontaine
		Guests:
		Open Chair Positions:
		Auditing Committee Chair –
		Membership Promotion Co-Chair
		Technical Committee Chair
		Publicity Committee Chair

PRESIDENT'S REPORT – Derek Bride

- Hank gave update on CRC (Chapter Regional Conference)
- Discussion on ECC Chair. We will look to make the following updates to our chair position on this with Nichole and Mike co-chairs. All electronic communications falls under this position. We will look to confirm this at the COW (Chapter Operations Workshop) at the CRC. Hank, Jason or Derek to ask about this and report back in September.

SECRETARY'S REPORT, Eric Fontaine

- Will review and approve May and August Minutes at September BOG

TREASURER'S REPORT, Jason Urso

- Budgets for the 2017-2018 year will be discussed in September BOG.
- Any chairs or committees shall send Jason their budgets for discussions and approval.
- Treasure Report for July reviewed. Motion- Eric to accept , 2nd – Nichole, no Discussion, unanimous approval

COMMITTEE REPORTS:

Chapter Technology Transfer Committee (CTTC) – Hank Cullinane

Program Committee – Hank Cullinane

- Need help filling out September, no speakers confirmed
- Maybe look to do a refrigeration presentation. Has a possibility in the works.

Reception – Nichole Petersen

- Hotel booked this year
- Beer/wine raffles all set for this year

Newsletter – Nichole Petersen

- Schedule – updates/schedule set. Will send out copies to everyone.
- **This months newsletter submission due September 1st.**
- E-mail Communication – schedule pulled together. If you have a submission to send, check with Nichole beforehand.

Sponsorship Committee – Mike Davis, Nichole Petersen

- Sponsorship Options – triple threat to remain. New opportunity for digital sponsorship where your information included on all electronic communications. Limited to 10 firms. (\$250/yr)
- Sales Update – 2 digital sponsors sold
- Will send Jason expected budget for this upcoming year (~10k)

Chapter Webmaster - Mike Davis

- All updated, request to check out site and if any links do not work, please let Mike know.
- Discussion on number of unverified e-mail addresses. Check to see what can be done.

Membership Promotion Committee - Jason Urso

- Establish a MP Co-Chair – will list as an open position
- Membership Battle – plan to do this again this year.
- Yard Goats - sold tickets to cover costs
- MP Nights – will look to have 2 this year
- Fall kickball this year – will look to schedule in September

YEA (Young Engineers in ASHRAE) - Blair Richardson

- Organizational Goals - need co-chair, update mailing list.
- Review budget next month
- Potential people for YEA leadership weekend (flow tech). Potential for others?

Student Activities Committee - Ashley Keller

- Reach out to UoH for student night (Cy).
- ASHRAE owes Hartford 10 dinners. Will pay them off this year.
- Look to get bi-state membership into CT ASHRAE.
- Update to scholarship format/requirements for this year.

Historian – Rich Melo

- No update

Sustainability Committee - Eric Fontaine

- Send Derek language on the sustainability committee project for inclusion on Chapter Highlights presentation at CRC.
- Work with Program Committee to focus on Sustainability Topics

Research Promotion – Brandon Bradley

- Look to do same approach as last year

Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane

- No update

Honors and Award – Stillman Jordan

- Eric to Check with Stillman to see if he still has interest

Golf Outing – Brandon Bradley

- No update

Refrigeration – Dan Cowan

- No update

Old Business



- None

New Business

- Discuss removing Treasure Position from Officer Positions, make a separate, longer term position
 - Will discuss at CRC and report back in September BOG

Action Items

- None

Podium Time/ Announcements

ADJOURNMENT: 7:25 PM Motion-Blair, 2nd – Jason, no discussion, unanimous