

PRESIDENT'S REPORT – Derek Bride

- Full Circle complete – will get that for our chapter and will need an update from Brandon

SECRETARY'S REPORT, Eric Fontaine

- Approved - unanimous

TREASURER'S REPORT, Jason Urso

- Treasures Report
 - Accountant fixed issues. All set now.
 - Was discussed about bringing back the speaker gifts. Derek to check into speaker gifts and we will establish a budget for this. Jason will check ASHRAE site as well and provide options for gifts.
 - Approval of treasures report: Bill D. motioned, Hank 2nd. Passed
- Budget for 2017-2018 Approval
 - Will break out a line item separately for Misc. training for \$2,500 and operating expenses down to \$1,000.
 - Budget Approval: Eric motioned for approval, Jason 2nd. Passed

COMMITTEE REPORTS:

Reception – Nichole Petersen

- Attendance Confirmation
 - 35 registered for tonight. 7 are nonmembers, no students attending.
 - Derek discussed the very low attendance in December and ways to improve this. Some options to raise attendance:
 - December usually past president's night. Consider making this change? Concern over weather/cold. May not increase.
 - Make December a sit down plated meal.
- May's Topic – Construction Law
 - Nichole met with lawyer to present construction law
 - Nichole will setup a conference call with BOG to discuss format and topics

Newsletter – Nichole Petersen

- Schedule
 - Submissions due on Thursday December 28th due to the holidays

Sponsorship Committee – Mike Davis, Nichole Petersen

- Sold another digital sponsorship – Sartron – drive rep
- Golf sponsorship discussions starting after 1st of year

Chapter Webmaster - Mike Davis

- No update

Chapter Technology Transfer Committee (CTTC) – Hank Cullinane Program Committee – Hank Cullinane

- Meeting Schedule
 - Possible solar thermal topic for April – joint with ASPE
 - Derek brought up a general discussion about meeting attendance dropping. He has taken an informal survey and has considered some alternatives to help boost attendance in future.
 - Venue is one of reasons people don't attend
 - Topics are not the main reason for low attendance
 - Look at moving the meeting around so it's different.
 - Look to do more away from central location...one north, one south
 - Look at locations for next year... We have 8 meetings per year. Try to consider the following:
 - 5 in Rocky Hill
 - 1 northern Connecticut
 - 1 southern Connecticut
 - 1 at a different hotel or off site
 - Form a small subcommittee to discuss offsite meeting next year – Volunteers?
 - Look to have the BOG do an information survey on who attendance is low
 - FORMAT of the meetings:
 - Other regions don't do tech sessions – should we consider keeping or removing. Review the Chapter bylaws for what is required.
 - Consider speeding up the dinner meetings – have the speaker start earlier while others are finishing up dinner.

Membership Promotion Committee - Jason Urso

- No Update

YEA (Young Engineers in ASHRAE) - Blair Richardson

- Kevin and Evan are new co-chairs to help Blair
- Jason going to YEA 2.0 as part of YEA
- Nichole interested in going to YLW in Seattle in March
 - Request scholarship
- Jon Cochrane, VZ Engineers, signed up for ASHRAE winter conference through ASHRAE Scholarship. Need details as to requirements and funds for this year.
- Go-cart event in late January
-

Student Activities Committee - Ashley Keller

- No update

Historian – Rich Melo

- Derek to follow-up with Rich on this role and position



Sustainability Committee - Eric Fontaine

- No update

Research Promotion – Brandon Bradley

- Got full circle

Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane

- No update

Honors and Award – Bill Dunn

- Three awards were honored last year for our CT chapter. Will get names and make mention of these at a meeting.

Golf Outing – Brandon Bradley

- Date is booked. May 25th

Refrigeration – Dan Cowan

- No update

Old Business

- None

New Business

- Speaker gifts should be brought back
- ASHRAE swag for events will be considered. Review options on website.
- Consider shirts for BOG members for events

Action Items

- None

Podium Time/ Announcements

Jason only

ADJOURNMENT: 5:57 PM