





#### **PRESIDENT'S REPORT – Derek Bride**

- No update

#### **SECRETARY'S REPORT, Eric Fontaine**

- Motion to approve October meeting minutes made by Bill Dunn. Seconded by Brandon Bradley. Motion passed.

#### **TREASURER'S REPORT, Jason Urso**

- Jason Urso reported that the accountant fixed the issue with Quick Books, so the financial reports are now accurate. Motion to approve Treasurer's Report made by Brandon Bradley. Seconded by Jason Bessette. Motion passed.
- Budget for 2017-2018 Approval – postponed until the December Meeting.

#### **COMMITTEE REPORTS:**

##### **Reception – Nichole Petersen**

- Nichole Petersen reported that 38 people have registered for tonight's meeting.
- Dan Cowan asked about the season pass program, which we offered to the membership last month. Nichole reported that 6 people purchased season passes. Discussion ensued as to whether we should continue this plan. Nichole described the difficulties keeping track of season passes with our registration computer system. It was suggested we instead offer next year a program whereby anyone who attends every meeting from September through April will get the May meeting free.

##### **Newsletter – Nichole Petersen**

- Nichole Petersen reminded everyone the deadline for the December newsletter is Friday, December 1.

##### **Sponsorship Committee – Mike Davis, Nichole Petersen**

- Mike Davis reported that only \$550 worth of sponsorships have been sold to date, which is below our projections. He commented that we need to do better. Discussion ensued.

##### **Chapter Webmaster - Mike Davis**

- Mike Davis reported that chair positions have be updated on the website. Discussion ensued regarding the consolidation of positions. Brandon Bradley said he would update the Research Promotion page. Mike Davis will add Jason Bessette and Evan Cohen to the Membership Promotion page. The list of ASHRAE acronyms was added to the website.

##### **Chapter Technology Transfer Committee (CTTC) – Hank Cullinane**

##### **Program Committee – Hank Cullinane**

- Hank Cullinane reported that the joint meeting in April with ASPE does not have a speaker booked yet. But all of the other monthly meetings do have speakers lined up.

##### **Membership Promotion Committee - Jason Urso**

- Jason Bessette and Evan Cohen offered to become co-chairs of MP committee, and assist Jason Urso.



- Jason Urso reported that Hartford Wolfpack Ice Lounge is mostly standing room, which might not be family friendly. Jason will look into getting regular seats for an upcoming hockey game.

#### **YEA (Young Engineers in ASHRAE) - Blair Richardson**

- No Update

#### **Student Activities Committee - Ashley Keller**

- Ashley Keller discussed her recent visit to Quinnipiac University, where she met with three seniors in the Engineering program. They realized the need for a faculty advisor, and plan to speak with engineering professors to see if anyone is interested. They were concerned about the cost of starting up a Student Chapter. Ashley explained to them the Chapter could assist financially.
- Ashley also reported there is not much activity currently with the Student Chapter at the University of Hartford. Dan Cowan discussed his involvement with the University of New Haven. He plans to visit them on November 10th. Dan also related his efforts to reach out to mechanical engineering faculty at the University of Connecticut, but he did not get much response or interest. Discussion ensued.

#### **Historian – Rich Melo**

- No update

#### **Sustainability Committee - Eric Fontaine**

- No update

#### **Research Promotion – Brandon Bradley**

- No Update

#### **Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane**

- No update

#### **Honors and Award – Bill Dunn**

- Bill Dunn reported that he has been in contact with Vickie Grant and Candace Pettigrew at Society HQ regarding the procedure for nominating people for various honors and awards. Bill plans to nominate a couple members for the Chapter Service Award within the next few months, one of whom will be Matt Mullen.

#### **Golf Outing – Brandon Bradley**

- No update

#### **Refrigeration – Dan Cowan**

- No update

## **Old Business**

- None

## **New Business**

- Jason Bessette asked for an explanation of the PAOE point system. Discussion ensued.
- Mike Davis reiterated which committees currently have open positions.
- Brandon Bradley explained that Ed Gutowski requested that the Chapter make a donation to Mathcounts, an organization that sponsors programs in middle schools to get kids interested in math. Discussion ensued whether we should give them a donation. Hank Cullinane motioned that the Chapter donate \$300 to Mathcounts. Brandon Bradley seconded the motion. Motion passed. Jason Urso will be instructed to add a line item to the budget for this donation.

## **Action Items**

- None

## **Podium Time/ Announcements**

**ADJOURNMENT: 5:59 PM**