



American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.

October 12, 2017 BOG MEETING MINUTES

Location: Courtyard Marriot, Cromwell

Meeting Time: 4:45 PM

CALL TO ORDER: 4:51

ROLL CALL

| <u>PRESIDING OFFICER</u> | Present | <u>COMMITTEE CHAIRS (Committee Members)</u> |
|--|---------|--|
| President, and BOG: Derek Bride | X | Technology Transfer: Hank Cullinace |
| President Elect and BOG: Hank Cullinane | X | Membership Promotion: Jason Urso |
| Treasurer and BOG: Jason Urso | | Newsletter: Nichole Petersen |
| Secretary and BOG: Eric Fontaine | X | Historian: Richard Melo |
| BOG (Past President): Brandon Bradley | | Student Activities: Ashley Keller |
| Board of Governor: Mike Davis | X | Student Advisor UHa Prof C. C. Yavuzturk (Cy) |
| Board of Governor: Nichole Petersen | X | Student Advisor UNH |
| Board of Governor: Blair Richardson | | YEA Chair: Blair Richardson |
| Board of Governor: Ashley Keller | X | Reception: Mike Davis |
| Board of Governor: Jason Bessette | X | X Refrigeration: Daniel Cowan |
| Board of Governor: Tony Cammilleri | X | Research Promotion: Brandon Bradley |
| Board of Governor: Evan Cohen | | Golf Outing: Brandon Bradley |
| Board of Governor: Bill Dunn | X | Website: Mike Davis (Hank Cullinane, Nichole Petersen) |
| | | Nominating: Bill Dunn |
| | | Finance Committee: Hank Cullinane |
| Quorum: 7 BOG members | | Sponsorship Committee: Mike Davis, Nichole Petersen |
| | | Auditing Committee: |
| | | Technical Committee: |
| | | Honors and Awards: Stillman Jordan |
| | | Publicity Committee: |
| | | Program & ASPE Liaison: Anthony Carosielli |
| | | Program Committee: |
| | | Program Committee, Code & Utilities: David Bebrin |
| | | Grass Roots Gov't Committee: Hank Cullinane (Ron Beliveau, Fred Wajcs, Ashley Keller) |
| | | Sustainability Committee: Eric Fontaine |
| | | Guests: |
| | | |
| | | Open Chair Positions: |
| | | Auditing Committee Chair – |
| | | Membership Promotion Co-Chair |
| | | Technical Committee Chair |
| | | Publicity Committee Chair |

PRESIDENT'S REPORT – Derek Bride

- Officers to make donation for full circle

SECRETARY'S REPORT, Eric Fontaine

- Last two meeting minutes have been approved. Issued to Mike D. for website
- Jason B motion, Bill D. 2nd – unanimous decision

TREASURER'S REPORT, Jason Urso

- Ongoing issues with Webster and Accounts. Working through it and hopefully resolved by next meeting
- Review and approval of budget for next year will be at next month's meeting. Jason to send update off week before next month's meeting for approval

COMMITTEE REPORTS:

Reception – Nichole Petersen

- Will put together a flyer with remainder of this year's talks

Newsletter – Nichole Petersen

- Send updates off by November 27th

Sponsorship Committee – Mike Davis, Nichole Petersen

- No update

Chapter Webmaster - Mike Davis

- No update

Chapter Technology Transfer Committee (CTTC) – Hank Cullinane

Program Committee – Hank Cullinane

- Meeting Schedule Reviewed for remainder of year
- April will be joint meeting with ASPE in New Haven

Membership Promotion Committee - Jason Urso

- Membership Battle – is back and Jason working on flyers/announcements
- Membership Referral – considering this for this year and will advise on updates

YEA (Young Engineers in ASHRAE) - Blair Richardson

- Trying to get YEA guys to conferences – need to send out the information.

Student Activities Committee - Ashley Keller

- Looking to branch out to other universities (CCSU, Quinnipiac). Currently, Stillman is

working with Quinnipiac engineering department for an ASHRAE event. Look to involve them?

- CCSU free career fair October 26th. 5:30-8 PM – Look at attending
- Discussion on growing the student chapter group for CT ASHRAE. Good discussion ensued, will follow-up next month.

Historian – Rich Melo

- No update

Sustainability Committee - Eric Fontaine

- No update

Research Promotion – Brandon Bradley

- No Update

Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane

- No update

Honors and Award – Open

- Open Position

Golf Outing – Brandon Bradley

- No update

Refrigeration – Dan Cowan

- November topic is refrigeration

Old Business

- None

New Business

- CRC Update for Committee Chairs
 - Update RCC – This position takes over for Newsletter and Webmaster
 - Look to update in next months agenda
 - Will need to look to take future vote to create Treasure position which is separate from Chair Position. Few people have volunteered. Hank volunteered take over after Eric (2019-2020) and Dan C. would audit.
- Committee Openings – Membership Promotion, Honors and Awards, etc. Will advertise and ask for volunteers.
- Consideration of bringing back VP position. Will have discussion later in the year.
- Seasons Pass for Meetings and Specialty Dinners
 - Offer Seasons Pass for remainder of the year and plated meal first of meetings next year. Plan to offer next month for remainder of year.



- Meeting location/use of electronic display – Will ask Marriot about availability of projector or screen for meetings to cut down on paper.

Action Items

- Budget – Will look to approve next month

Podium Time/ Announcements

ADJOURNMENT: 5:46 PM