



**American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.
February 13, 2020 BOG MEETING MINUTES**

Location: Courtyard Marriott, Cromwell

Meeting Time: 5:00 PM

CALL TO ORDER: 4:57 PM

ROLL CALL

PRESIDING OFFICER	Present	Committee Chairs (Committee Members)
President, and BOG: Jason Urso	x	Technology Transfer: Eric Fontaine
President Elect and BOG: Eric Fontaine	x	Membership Promotion: Tom Ruggiero, Will Holden
Vice President and BOG: Michael Davis	x	Newsletter: Blair Richardson
Secretary and BOG: Ashley Keller	x	Historian: Blair Richardson
Treasurer and BOG: Hank Cullinane	x	Student Activities: Andrew Danna
Board of Governor: Jason Bessette	x	Student Advisor UHa Prof C. C. Yavuzturk (Cy)
Board of Governor: Andrew Danna	x	Student Advisor UNH Tom Ruggiero
Board of Governor: Tom Ruggiero	x	YEA Chair: Kevin Wixom
Board of Governor: Bill Dunn	x	Reception/Attendance: Kevin Wixom
Board of Governor: Kevin Wixom	x	x Refrigeration: Matt Andel
Board of Governor: Tony Cammilleri		Research Promotion: Hank Cullinane
Board of Governor: Evan Cohen		x Golf Outing: Derek Bride
Board of Governor: Blair Richardson		ECC/Webmaster: Michael Davis
		Nominating: Bill Dunn
		Finance Committee: Eric Fontaine
Quorum 2019-20: 7 BOG members		Sponsorship Committee: Michael Davis
		Auditing Committee: *OPEN*
Guests:		Regional Conference: Hank Cullinane
		Regional Conference Alternate: Jason Urso
		Honors and Awards: Bill Dunn
		Publicity Committee: Blair Richardson
		Grass Roots Gov't Committee: Hank Cullinane
		Sustainability Committee: Eric Fontaine

Reception – Kevin Wixom

- Meeting Count: 51
 - 35 Members
 - 16 Guests

YEA (Young Engineers in ASHRAE) – Kevin Wixom

PAOE Par: 800; Min Points: 300; Total Points: 900

- Our next event will be a tour of CCSU and will end at a brewery. Date is TBD.
 - 25 people - 60-90 min tour, brewery after

PRESIDENT’S REPORT – Jason Urso

Chapter Operations PAOE Par: 1200; Min Points: 600; Total Points: 860

- Chapter Dues: We must renew our agreement with Society to have them collect our Chapter dues by February 24. Before we sign the agreement, I would like to ask the Board if they would like to change our dues of \$40.
 - Attached are the dues that other Chapters charge in our Region. Our fee of \$40 is comparable to others in Region 1.
 - Decided to keep dues the same at \$40

SECRETARY’S REPORT- Ashley Keller

- Vote to approve January Report
 - Motion: Kevin
 - Second: Bill Dunn
 - Tom and Eric abstain from voting
 - passes
- Reminder: Agenda items due by **Tuesday** the week of meeting
 - When you send your agenda items please indicate which section you would like your info to go
 - Reminder: Ashley will update PAOE points based on online inputs by this date
- Booked for Chapter Leadership Academy (March 6-7, 2020)

TREASURER’S REPORT, Hank Cullinane

- Approve Treasurer’s Report:
 - Motion: Tom Ruggiero
 - Second: Eric Fontaine
 - passes

COMMITTEE REPORTS:

Chapter Technology Transfer Committee (CTTC) – Eric Fontaine

PAOE Par: 1050 Min Points: 550 Total Points: 1350

- March - Amherst College Tour - 19th
 - Let Kevin know about costs for meeting
 - Date?
- April - ALC, tech and dinner session on Standard for Control Sequences
- May - ASHRAE DL - Time management for the busy engineer
 - Need to cover DL’s room

Sustainability Committee - Eric Fontaine

- No update

Sponsorship Committee – Michael Davis

- Goal Update: \$3,350/\$10,000
- Vendor Directory Progress: 3/31 deadline
 - o 6 sold so far
- February sponsors:
 - o Emerson Swan - Triple Threat
 - o Raypak - Vendor Table
- Need Sponsorship for March, April, May

Chapter Webmaster – Michael Davis

PAOE Par: 650 Min Points: 250 Total Points: 448

- Amazon Smile emails sent monthly

Membership Promotion Committee – Tom Ruggiero

PAOE Par: 800; Min Points: 500; Total Points: 400

- Note from last month about point decrease: I noticed that the total points decreased from last month (last month was at 600, now at 350). Please double check to see why this happened
- Wolfpack Game Followup
 - o 20 people
- New Members January:

New Members	New Delinquents	Delinquents Renewed
9	8	5

- 2020 Membership Update:

New Members - 2020	Cancelled Members - 2020
20	36

Student Activities Committee – Andrew Danna

PAOE Par: 800; Min Points: 500; Total Points: 150

- Student Night - Andrew will plan
 - o potentially YEA night CCSU and March meeting

Newsletter – Blair Richardson

- Please just respond to me when I send you an email about the newsletter

Historian – Blair Richardson

PAOE Par: 300 Min Points: 100 Total Points: 80

- No update

Research Promotion – Hank Cullinane

PAOE Par: 1050 Min Points: 800 Total Points: 390

- March 28th comedy show
 - Get information to Kevin

Governance Affairs Committee (GAC) – Hank Cullinane

PAOE Par: 650; Min Points: 500; Total Points: 800

- Short Session opened (feb-may) (legislation)

Honors and Awards – Bill Dunn

- No update

Nominations Committee – Bill Dunn:

- BOG Candidates
 - Add Matt Andel, Will Holden

Refrigeration – Matt Andel

- Bill Artis - had a webrtcall to gather information

Golf Outing – Derek Bride, Evan Cohen, Jason Bessette, Andrew Danna

- Basecamp folder for Golf Outing Created - please save all useful golf outing documentation to this folder throughout the year.
- Contract for 2020 Golf Outing Received, Hank sent deposit on 01/10/20
- May 22nd at Keeney park - same weekend as always
- 10AM Shotgun Start
- Derek will attend BOG meetings to give more updates
- Eric has information from other chapters on higher profits
- Jason - mentions golf committee should meet and discuss. Derek to call a meeting.
 - Derek will email golf committee and Eric

Old Business

- YEA Leadership Weekend 2.0 - Kevin will see about it coming out of his budget (Blair to attend)
- CRC 2023 Planning
 - Jason emailed Foxwoods and Mohegan about a venue
 - Mohegan will not allow for booking this early
 - Foxwoods is more accommodating so far
 - Mike, Tom, Eric

New Business

- Bill Artis from the Long Island Chapter passed away.
 - Eric - mentioned doing something from the chapter as our condolences
 - Donate - Eric will look into options

Action Items

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Podium Time/ Announcements

- Meeting Sponsors: Emerson Swan (Triple Threat), Raypak (Vendor Table)
- Vendor Directory
- Amazon Smile
- Volunteers for Membership
- Tom - new members
- Hank - 50/50

Motion to Adjourn: Hank

Second: Mike

ADJOURNMENT: 5:54 PM