



**American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.  
January 9, 2020 BOG MINUTES**

**Location: Courtyard Marriott, Cromwell**

**Meeting Time: 5:00 PM**

**CALL TO ORDER: 5:00 PM**

**ROLL CALL**

PRESIDING OFFICER	Present		Committee Chairs (Committee Members)
President, and BOG: <b>Jason Urso</b>			Technology Transfer: <b>Eric Fontaine</b>
President Elect and BOG: <b>Eric Fontaine</b>	X	X	Membership Promotion: <b>Tom Ruggiero, Will Holden</b>
Vice President and BOG: <b>Michael Davis</b>	X		Newsletter: <b>Blair Richardson</b>
Secretary and BOG: <b>Ashley Keller</b>	X		Historian: <b>Blair Richardson</b>
Treasurer and BOG: <b>Hank Cullinane</b>	X		Student Activities: <b>Andrew Danna</b>
Board of Governor: <b>Jason Bessette</b>	X		Student Advisor UHa <b>Prof C. C. Yavuzturk (Cy)</b>
Board of Governor: <b>Andrew Danna</b>			Student Advisor UNH <b>Tom Ruggiero</b>
Board of Governor: <b>Tom Ruggiero</b>			YEA Chair: <b>Kevin Wixom</b>
Board of Governor: <b>Bill Dunn</b>	X		Reception/Attendance: <b>Kevin Wixom</b>
Board of Governor: <b>Kevin Wixom</b>	X	X	Refrigeration: <b>Matt Andel</b>
Board of Governor: <b>Tony Cammilleri</b>	X		Research Promotion: <b>Hank Cullinane</b>
Board of Governor: <b>Evan Cohen</b>	X		Golf Outing: <b>Derek Bride</b>
Board of Governor: <b>Blair Richardson</b>	X		ECC/Webmaster: <b>Michael Davis</b>
			Nominating: <b>Bill Dunn</b>
			Finance Committee: <b>Eric Fontaine</b>
Quorum 2019-20: 7 BOG members			Sponsorship Committee: <b>Michael Davis</b>
			Auditing Committee: <b>*OPEN*</b>
Guests:			Regional Conference: <b>Hank Cullinane</b>
Justin Simko			Regional Conference Alternate: <b>Jason Urso</b>
Will Holden			Honors and Awards: <b>Bill Dunn</b>
			Publicity Committee: <b>Blair Richardson</b>
			Grass Roots Gov't Committee: <b>Hank Cullinane</b>
			Sustainability Committee: <b>Eric Fontaine</b>

### **Reception – Kevin Wixom**

- Meeting Count: 67
  - 47 Members
  - 17 Guests

### **YEA (Young Engineers in ASHRAE) – Kevin Wixom**

**PAOE Par: 800; Min Points: 300; Total Points: 900**

- No update, need podium time

### **PRESIDENT’S REPORT – Jason Urso**

**Chapter Operations PAOE Par: 1200; Min Points: 600; Total Points: 790**

- No update

### **SECRETARY’S REPORT- Ashley Keller**

- Vote to approve December Report
  - Motion: Jason Bessette
  - Second: Kevin Wixom
  - Bill and Eric abstain; motion passes
- Reminder: Agenda items due by Tuesday the week of meeting
  - When you send your agenda items please indicate which section you would like your info to go
  - Reminder: Ashley will update PAOE points based on online inputs by this date

### **TREASURER’S REPORT, Hank Cullinane**

- Approve Treasurer’s Report:
  - Motion: Blair Richardson
  - Second: Kevin Wixom
  - passes unanimously

### **COMMITTEE REPORTS:**

#### **Chapter Technology Transfer Committee (CTTC) – Eric Fontaine**

**PAOE Par: 1050 Min Points: 550 Total Points: 1325**

- Feb Dinner set, need tech finalized, working with Jay
  - Will get Kevin the info for next month
- April set
- March - amherst college tour
  - Let Kevin know about costs for meeting
- Getting requests for next years’ programs - passing info to Mike
  - They will meet

#### **Sustainability Committee - Eric Fontaine**

- No update

#### **Sponsorship Committee – Michael Davis**

- Goal Update: \$2,200/\$10,000
- January sponsors:

- o JCI Triple Threat

**Chapter Webmaster – Michael Davis**

**PAOE Par: 650 Min Points: 250 Total Points: 448**

- Newsletter subscription/bounce limits

**Membership Promotion Committee – Tom Ruggiero**

**PAOE Par: 800; Min Points: 500; Total Points: 350**

- Note from Ashley - I noticed that the total points decreased from last month (last month was at 600, now at 350). Please double check to see why this happened
- Wolfpack Game on 1/24, currently 0 people signed up. I will send another email around tomorrow.
- Membership battle is still alive, I will provide standings update later this month.
- Yardgoats game is booked for 8/30 at 1:10 PM
- Delinquencies, Will Holden is going to send out emails this month, but attached is the current list as of tonight.
- Can someone (Will if he is at the meeting), introduce the new members? Report is attached

**Student Activities Committee – Andrew Danna**

**PAOE Par: 800; Min Points: 500; Total Points: 150**

- No update

**Newsletter – Blair Richardson**

- Please just respond to me when I send you an email about the newsletter

**Historian – Blair Richardson**

**PAOE Par: 300 Min Points: 100 Total Points: 80**

- will send out questionnaire “get to know your board”

**Research Promotion – Hank Cullinane**

**PAOE Par: 1050 Min Points: 800 Total Points: 390**

- Comedy set for March 28th at 6:30
  - o cash bar
  - o apps

**Governance Affairs Committee (GAC) – Hank Cullinane**

**PAOE Par: 650; Min Points: 500; Total Points: 200**

- No update

**Honors and Awards – Bill Dunn**

- No update

**Nominations Committee – Bill Dunn:**

- Discuss ballot for election in April. We already have a candidate for Secretary (Kevin Wixom). Who wants to be on the ballot for BOG again? Ideas for new BOG candidates?
  - o Bill will not be on ballot for Board next year; will be stepping away from all committees

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### **Refrigeration – Matt Andel**

- Will attend webinar this week with regional Refrigeration Chair covering Refrigeration resources (wednesday)
  - got online resources for ASHRAE tech committees
  - will try to get some info together for newsletter
  - easy PAOE points - refrigeration awards (under CTTC)

### **Golf Outing – Derek Bride, Evan Cohen, Jason Bessette, Andrew Danna**

- Previous Year Contracts - Does Hank have the information?
- Hank will send \$500 deposit
- Hank send contract to officers

### **Old Business**

- Vendor Directory (Hank) – searchable pdf – Sponsorship
  - goal to get done this year
  - Mike will make a product online for people to purchase ad space
- Hank – looking into adding our chapter to Amazon Smile - Hank set it up and it needs to be marketed so members are aware
  - add to newsletter
  - add to website - mike will add to homepage
  - mention at podium time
- YEA Leadership Weekend 2.0 - Kevin will see about it coming out of his budget (Blair to attend)
- CRC 2023 Planning
  - Jason emailed Foxwoods and Mohegan about a venue

### **New Business**

- (Ashley Keller): Leadership Academy - see attached Registration
  - Communication and newsletter
  - Send an email about this

### **Action Items**

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### **Podium Time/ Announcements**

- Kevin Wixom for YEA
- New members - Will Holden if present
- HVAC Design Training in Hartford
- mention Amazon Smile (Hank)
- Hank 50/50
- Sponsorship

**Motion to Adjourn: Blair**

**Second: Evan**

**ADJOURNMENT:**    5:33    PM