



**American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.
October 8, 2020 BOG Meeting Minutes**

Location: Conference Call

Meeting Time: 12:00 PM

CALL TO ORDER: 12:02 PM

ROLL CALL

PRESIDING OFFICER	Present	Committee Chairs (Committee Members)
President, and BOG: Eric Fontaine X	<input checked="" type="checkbox"/>	Technology Transfer: Mike Davis
President Elect and BOG: Michael Davis X	<input checked="" type="checkbox"/>	Membership Promotion: Brian Messerschmidt
Vice President and BOG: Ashley Keller X	<input checked="" type="checkbox"/>	Newsletter: Blair Richardson
Secretary and BOG: Kevin Wixom X	<input checked="" type="checkbox"/>	Historian: Blair Richardson
Treasurer and BOG: Hank Cullinane X	<input checked="" type="checkbox"/>	Student Activities: Andrew Danna
Board of Governor: Jason Bessette X	<input checked="" type="checkbox"/>	Student Advisor UHa Prof C. C. Yavuzturk (Cy)
Board of Governor: Andrew Danna X	<input checked="" type="checkbox"/>	Student Advisor UNH *OPEN*
Board of Governor: Blair Richardson X	<input checked="" type="checkbox"/>	YEA Chair: Kevin Wixom, Evan Benoit, Brian Messerschmidt
Board of Governor: Jason Urso	<input checked="" type="checkbox"/>	Reception/Attendance: Justin Simko X
Board of Governor: Matt Andel X	<input checked="" type="checkbox"/>	Refrigeration: Matt Andel
	<input checked="" type="checkbox"/>	Research Promotion: Jason Urso
	<input checked="" type="checkbox"/>	Golf Outing: Derek Bride
	<input checked="" type="checkbox"/>	ECC/Webmaster: Michael Davis
	<input checked="" type="checkbox"/>	Nominating: Jason Bessette
	<input checked="" type="checkbox"/>	Finance Committee: Eric Fontaine
Quorum 2020-21: 7 BOG members	<input checked="" type="checkbox"/>	Sponsorship Committee: Ashley Keller
	<input checked="" type="checkbox"/>	Auditing Committee: *OPEN*
Guests:	<input checked="" type="checkbox"/>	Regional Conference: Jason Urso
	<input checked="" type="checkbox"/>	Regional Conference Alternate: Eric Fontaine
	<input checked="" type="checkbox"/>	Honors and Awards: Jason Bessette
	<input checked="" type="checkbox"/>	Publicity Committee: Blair Richardson
	<input checked="" type="checkbox"/>	Grass Roots Gov't Committee: Hank Cullinane
	<input checked="" type="checkbox"/>	Sustainability Committee: Eric Fontaine

Housekeeping Note - Kevin Wixom

- Roll Call for attendance
- Since we are on a conference call please be as clear and concise as possible. Those making a motion are asked to please state your name when doing so.

Reception – Justin Simko

- No update
- 29 people signed up

YEA (Young Engineers in ASHRAE) – Kevin Wixom

PAOE Par: 800; Min Points: 300; Total Points: 650

- We want to have 2-3 events this year. Is everyone comfortable if we limit these to 10 people?
- Wait until after Jan 1

PRESIDENT’S REPORT – Eric Fontaine

Chapter Operations PAOE Par: 1200; Min Points: 600; Total Points: 10

- PAOE points
 - Update you points when you can. Eric will check on everyone’s points
- Full Circle
- MBO’s
 - Due Oct 1. Contact director if you have not sent yours in
- Bypass meeting payments to pay with check
 - We eliminate bypass payment for the time being

SECRETARY’S REPORT- Kevin Wixom

- Vote to approve September Report
 - Motion: Hank
 - Second: Jason B

TREASURER’S REPORT, Hank Cullinane

- Approve October Treasurer’s Report:
 - Motion: Mike D
 - Second: Matt Andel
- Budget
 - Get Hank budget by next month

COMMITTEE REPORTS:

Chapter Technology Transfer Committee (CTTC) – Mike Davis

PAOE Par: 1050 Min Points: 550 Total Points: 430

- Program update for October & beyond
 - Oct – EC motors
 - Nov – DL Dr. Taylor. Engineers physicians of the future
 - Fill through May (all virtual)
 - All meetings are on website
 - Will be sending meeting invites out earlier

Sustainability Committee - Eric Fontaine

- No update

Sponsorship Committee – Ashley Keller

- Ashley will reach out to Justin to add sponsorship tickets for meetings
- Slide before presentation starts and shout out

Chapter Webmaster – Michael Davis

PAOE Par: 650 Min Points: 250 Total Points: 590

- Please update your website sections
- Newsletter
 - Mike will send points to Blair
- Social media posts
 - Mike will send points to Blair
- Takeover document
 - Mike is looking for someone to take over communications/web master

Membership Promotion Committee – Brian Messerschmidt

PAOE Par: 800; Min Points: 500; Total Points: 325

- No Update

Student Activities Committee – Andrew Danna

PAOE Par: 800; Min Points: 500; Total Points: 150

- Has outline for MBO
- Can we add free student tickets for meetings?

Newsletter – Blair Richardson

- Should be going out today
- People need to get their information to Blair

Historian – Blair Richardson

PAOE Par: 300 Min Points: 100 Total Points: 240

- No update

Research Promotion – Jason Urso

PAOE Par: 1050 Min Points: 800 Total Points: 0

- No update

Governance Affairs Committee (GAC) – Hank Cullinane

PAOE Par: 650; Min Points: 500; Total Points: 0

- Looking for a cochair

Honors and Awards – Jason Bessette

- Jason talked to Bill Dunn and brought him up to speed

Nominations Committee – Jason Bessette

- No update

Refrigeration – Matt Andel

- No update

Golf Outing – Derek Bride, Evan Cohen, Jason Bessette, Andrew Danna

- Canceled but looking into an event in May

Old Business

- No update

New Business

- No update

Action Items

- Eric will send out BOG meeting invite

Podium Time/ Announcements

- N/A

Motion to Adjourn: Hank

Second: Blair

passes

ADJOURNMENT: 12:48 PM